

**MINUTES OF THE OFFICIAL BOARD  
OF SYDENHAM-HERITAGE UNITED CHURCH  
On Wednesday, May 6, 2020**

Present: Cindy Aniol, Sue Cross, Sharon Davidson, Rev. Bill MacKinnon, Larry Pickard, Darrell Picketts, Jacquie Scatcherd, Rev. Paul Shepherd, Ron Stinson, Anne Walker, Lois White, Lorne White

Regrets: Gail Merritt,

Darrell called the meeting to order.

Christ Candle lit by Darrell.

The Land Acknowledgement was read by Darrell

This meeting has three agenda items:

1. Financial Situation
2. Staffing
3. Bills Contract

Next regular board meeting May 13<sup>th</sup> will have regular agenda inclusive of committee reports.

### **1. Financial Update**

- Norma has provided and circulated an Income & Expense Statement to the end of April 2020
- General givings year to date 2019 was \$42,66.75
- General givings year to date 2020 are \$40,434.25
- 30 envelopes have been received, 3 contributions through Canada Helps, 24 contributions through PAR
- The current deficit is \$26, 059.29
- Deficit is due to fundraising YTD 2020 \$3,417.70 vs. 2019 YTD \$13,670.40
- Salaries are up \$16,434.00
- In 2019 a bequest of \$13,650.00 was received...without which the deficit in April 2019 would have been \$3,136.00 vs. the surplus that showed in April of \$10,514.25
- Church will qualify for Government wage subsidies related to the COVID 19 pandemic equaling approximately 75% of wages for three months (mid March to mid June)
- Application is being made by Norma with assistance from UCC and CRA
- There is sufficient cash to cover expenses for April and May
- Concern about the cashflow into June
- Trustees asked Norma to determine the cash required for June and bring back to May 13<sup>th</sup> meeting for discussion /motion to transfer

### **2. Staffing**

- The United Church is suggesting that we continue to pay our employees as if fully employed even if they are not, during COVID 19 restrictions
- We are hopeful that the subsidies will be provided
- Linda has a list of tasks related to her role
- Aileen-Paul is meeting with her next week to review and prioritize tasks
- Board supports this plan

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**Rev. Bill MacKinnon's Contract**

- Bill's contract to end June 30, 2020
- He spoke with Sharon, Darrell and Paul about this recently
- States he had not heard about his contract ending June 30<sup>th</sup>
- Bill's concern is the impact of him just disappearing, personally and pastorally
- Spoke with Diane Blanchard about this issue who had two suggestions and one piece of information about notice
  1. Extend contract for another 6 months to permit goodbyes
  2. Leave at end of appointment, come back to see congregation and shut ins on own time to do goodbyes
  3. Bill stated he was advised that he was entitled to 90 day notice of intention of congregation to end contract....this would extend contract to August 2020

Bill excused himself from the meeting

**Discussion**

**Next Steps**

1. Lois White will contact the UCC to determine the congregation's obligation around notice on an agreement/contract
2. The board will continue to consider reflect on congregational vision, placement of pastoral care/financial commitments
3. Lois will advise Bill that no decision made this evening, further information and reflection required by the board
4. This will be on agenda for May 13, 2020

**Paul closed meeting with prayer**

**Next Board Meeting:** Wednesday, May 13, 2020 at 7pm.

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Sharon Davidson, Co-Chairperson

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Darrell Picketts, Co-Chairperson

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Jacquie Scatcherd, Secretary